

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
January 27, 2014
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Legislative Update *(to be delivered Friday afternoon)(30 min)*
- b. Panhandling (drive ups) *(Tab 09)(15 min)*
- c. Metro Momentum Plan *(Tab 10)(15 min)*
- d. Downtown Improvements Verbal Update *(no material)(20 min)*
- e. Lowe's *(Tab 07)(120 min)*

2. Additions to Future Council Meetings (Tab A)

3. Information Memorandums

- a. Flags on Poles *(Tab 11)*

4. Closed Session (10 min)

- a. Real Estate matter

5. Council Invitations

January 23 – Mathnasium of Leesburg Ribbon Cutting, 5:30 p.m., 521 E. Market Street (Bellewood Commons Shopping Ctr.)

January 24 – Kettles and Grains Ribbon Cutting, 5 p.m., 161 Fort Evans Road, NE Suite 100

January 31 – J. Morris Flowers Ribbon Cutting, 6 p.m., 207 Church Street, SE

February 9 – Frederick Douglass Elementary School: It Was More Than Just a School – It was a Community, 2 p.m., Balch Library

February 18 – Tevi Troy (Journey Through Hallowed Ground), 7 p.m., Council Chambers

February 23 – The Lincoln Deception, 2 p.m., Balch Library

March 1 – Hometown Arts and Crafts Show, 9 a.m., Ida Lee Recreation Center

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
January 28, 2014
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Hammler
3. SALUTE TO THE FLAG: Council Member Martinez
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Special Session Minutes of January 13, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. None.
8. PETITIONERS
- 8.b. CLOSED SESSION
 - a. §2.2-3711(A)(19)
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Authorizing a Contract for Chemical Purchases for the Utility Plants (*Tab 01*)

RESOLUTION

Awarding Chemical Contracts for Water and Wastewater Treatment Chemicals to Univar USA, Kemira Water Solutions, George S. Coyne Chemical Co., Shannon Chemical Corp, F2 Industries, and Southern Ionics, Inc.

- b. Supplemental Appropriation of 2013 Jingle Jam Proceeds (*Tab 02*)

RESOLUTION

Approving a Supplemental Budget Appropriation of the Net Proceeds from the 2013 Jingle Jam Benefit Concerts

- c. NVTA Memorandum of Agreement (Tab 03)

MOTION

I move to approve the Memorandum of Agreement between the Northern Virginia Transportation Authority, the County of Loudoun and the Town of Leesburg and authorize the Town Manager to execute the agreement.

- d. Supplemental Appropriation for Highway Emergency Operations Materials (Tab 04)

RESOLUTION

Amending the FY 2014 Budget and Making a Supplemental Appropriation in the Amount of \$67,200 from Undesignated Fund Balance to the General Fund for Highway Emergency Operations Materials

10. PUBLIC HEARINGS

- a. Loudoun Water Land Sale (Tab 05)(45 min)

ORDINANCE

Approving and Authorizing the Sale of Approximately 1.8 acres of Real Property Owned by the Town of Leesburg, Located Adjacent to the Kenneth B. Rollins Water Treatment Plant, to Loudoun County Sanitation Authority and Granting Certain Permanent and Temporary Easements to Loudoun County Sanitation Authority and the Board of Supervisors of Loudoun County

11. RESOLUTIONS AND MOTIONS

- a. Approving the Memorandum of Agreement between the Town of Leesburg and Loudoun Water regarding Reclaimed Water Supply (Tab 06)(15 min)

RESOLUTION

Authorizing the Town Manager to Enter into an Agreement with Loudoun Water Regarding the Provision of Reclaimed/Reused/Effluent Water to the Green Energy Power Plant

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS *(if directed at work session)*

- a. TLZM 2010-0002 Lowe's Concept Plan and Proffer Amendment, TLTA 2010-0002 Town Plan Amendment, TLTA 2010-0003, TLSE 2010-0008 and TLSE 2012-0006 (Tab 07)(60 min)

ORDINANCE

Approving Concept Plan and Proffer Amendment TLZM 2010-0002 Lowe's Home Improvement Center, Amending ZM 129 Leesburg Autopark, and Rezoning 6.93 acres of Land from I-1 to B-3, the Properties being Located Near the Intersection of East Market Street (VA Route 7) and Battlefield Parkway

RESOLUTION

Adopting Town Plan Amendment TLTA 2010-0002, Adding Criterion #21 to Regional office Optional Uses and Design

RESOLUTION

Approving Town Plan Amendment TLTA 2010-0003, Removing a Portion of Keystone Drive from the Roadway Network Policy Map

RESOLUTION

Approving TLSE 2010-0008, Lowe's Lumber and/or Building Material Sales with Outdoor Storage, Located on Property Near the Intersection of East Market Street (VA Route 7) and Battlefield Parkway

RESOLUTION

Approving TLSE 2012-0006, Lowe's Vehicle Rental, Located on Property Near the Intersection of East Market Street (VA Route 7) and Battlefield Parkway

14. NEW BUSINESS
 - a. None.
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.